



**Philippine National Volunteer  
Service Coordinating Agency**

NEDA Complex, EDSA, Diliman, Quezon City  
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**VOLUNTEER WORK AND FINANCIAL PLAN**

*(To be submitted by the volunteer and recipient agency within two months from deployment. And as supporting document to the request for extension of volunteer assistance/assignment)*

1. Name of Volunteer/Volunteer Sending Organization: \_\_\_\_\_
2. Host Organization : \_\_\_\_\_
3. Program/Project Assisted and Location: \_\_\_\_\_
3. Work and Financial Plan for the period from \_\_\_\_\_ to \_\_\_\_\_

<b>Project Objectives</b>	<b>Volunteer Activities</b>	<b>Expected Volunteer Output</b>	<b>Time Frame (Inclusive Dates)</b>	<b>Funding Allocation/ Source</b>

*(Use additional sheet if necessary)*

Prepared by:

\_\_\_\_\_  
*Printed Name, Designation & Signature of Project Manager*

Approved:

\_\_\_\_\_  
*Signature of Volunteer*

\_\_\_\_\_  
*Printed Name, Designation & Signature of Head of Agency*

Date: \_\_\_\_\_