



**Philippine National Volunteer  
Service Coordinating Agency**  
NEDA Complex, EDSA, Diliman, Quezon City  
Tel. Nos: 3851729/3810559 Telefax: 4357999  
Email Address: pps.pnvsca@yahoo.com

**ANNUAL REPORT ON VOLUNTEER  
AVAILMENT**

*(To be submitted by Host Agency/Organization at the  
end of 12 months after deployment of volunteer)*

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1. Name and Address of Host Agency/Organization:

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2. Name of Volunteer/Volunteer Sending Organization: \_\_\_\_\_

3. Name and Location of Project Assisted by Volunteer: \_\_\_\_\_

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4. What are the major contributions of the volunteer to the project to date?

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5. Describe the relationship of the volunteer with the project team, project clientele and the community.

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6. Are you satisfied with the volunteer placement? Why or why not?

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7. Are there issues related to the volunteer placement that need to be addressed?

Yes  No. If yes, please specify and explain: \_\_\_\_\_

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Prepared by: \_\_\_\_\_

\_\_\_\_\_  
Name & Designation of Volunteer's Supervisor  
Date: \_\_\_\_\_

Attested by:

\_\_\_\_\_  
Head of Agency/Organization  
Date: \_\_\_\_\_